

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2016**

VILLAVERDE, NUEVA VIZCAYA

| Plan Control No. | | | | Planned Amount | | | | | Page ____ of _____ pages | | | | |
|---|--------------------------------|----------------|-----|----------------|------------------|----------------------------------|----------|---------|--------------------------|---------|----------|---------|----------|
| Department/Office: MAYORS OFFICE | | | | Regular | Contingency | Total | | | Date Submitted: | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (faber castel) | 500.00 | 2 | cont. | 1,000.00 | | - | 1 | 500.00 | 1 | 500.00 | | - |
| | Battery (Double A), Heavy Duty | 50.00 | 2 | pairs | 100.00 | 1 | 50.00 | | - | 1 | 50.00 | | - |
| | Battery (Triple A), heavy duty | 55.00 | 2 | pairs | 110.00 | 1 | 55.00 | | - | 1 | 55.00 | | - |
| | Brown Envelop - long | 1.75 | 20 | pcs. | 35.00 | 5 | 8.75 | 5 | 8.75 | 5 | 8.75 | 5 | 8.75 |
| | Brown Envelop - short | 1.50 | 20 | pcs. | 30.00 | 10 | 15.00 | | - | 10 | 15.00 | | - |
| | Calculator 12 digits | 600.00 | 2 | pcs. | 1,200.00 | 2 | 1,200.00 | | - | | - | | - |
| | Carbon Paper (blue) | 500.00 | 1 | box | 500.00 | 1 | 500.00 | | - | | - | | - |
| | Correction Tape (5mm x 10m) | 35.00 | 40 | pcs. | 1,400.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 |
| | Coupon Bond - Short, 80 GSM | 200.00 | 10 | rms. | 2,000.00 | 5 | 1,000.00 | | - | 5 | 1,000.00 | | - |
| | Coupon Bond - Short, Subs 20 | 150.00 | 40 | rms. | 6,000.00 | 10 | 1,500.00 | 10 | 1,500.00 | 10 | 1,500.00 | 10 | 1,500.00 |
| | Coupon Bond - A4, Subs 20 | 150.00 | 5 | rms. | 750.00 | | | | | 5 | 750.00 | | |
| | Cutter - big H.D | 270.00 | 1 | pcs. | 270.00 | 1 | 270.00 | | - | | - | | - |
| | Double Sided Tape 1" | 30.00 | 6 | rolls | 180.00 | 3 | 90.00 | | - | 3 | 90.00 | | - |
| | DTR (SOFT) | 1.00 | 200 | pcs. | 200.00 | 50 | 50.00 | 100 | 100.00 | 50 | 50.00 | | - |
| | Envelope with Garter (plastic) | 15.00 | 6 | pcs. | 90.00 | 3 | 45.00 | | - | 3 | 45.00 | | - |
| | Folder Long | 5.00 | 100 | pcs. | 500.00 | | - | | - | 100 | 500.00 | | - |
| | Folder Short | 4.00 | 20 | pcs. | 80.00 | 20 | 80.00 | | - | | - | | - |
| | Magazine Box HD (Double) | 200.00 | 10 | pcs. | 2,000.00 | 10 | 2,000.00 | | - | | - | | - |
| | Mailing Envelop - long | 1.00 | 100 | pcs. | 100.00 | 50 | 50.00 | | - | 50 | 50.00 | | - |
| | Masking Tape 1" | 30.00 | 2 | rolls | 60.00 | 1 | 30.00 | | - | 1 | 30.00 | | - |
| | Packing Tape 2" | 40.00 | 2 | rolls | 80.00 | 1 | 40.00 | | - | 1 | 40.00 | | - |
| | Paper Clam (big) 12's | 10.00 | 24 | box | 240.00 | 12 | 120.00 | | - | 12 | 120.00 | | - |
| | Paper Clam (small) | 5.00 | 24 | box | 120.00 | 12 | 60.00 | | - | 12 | 60.00 | | - |
| | Paper Clip - big, coated | 20.00 | 3 | box | 60.00 | 2 | 40.00 | | - | 1 | 20.00 | | - |
| | Paper Clip - small, coated | 10.00 | 3 | box | 30.00 | 2 | 20.00 | | - | 1 | 10.00 | | - |
| | Pencil No. 1 | 80.00 | 2 | box | 160.00 | | - | 1 | 80.00 | | - | 1 | 80.00 |
| | Pentel Pen Black (broad) | 35.00 | 4 | pcs. | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | | - |
| | Pentel Pen Black (Fine) | 35.00 | 4 | pcs. | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | | - |
| | Photo Paper 20's | 75.00 | 20 | packs | 1,500.00 | 5 | 375.00 | 5 | 375.00 | 5 | 375.00 | 5 | 375.00 |
| | Plastic Expanding Envelop (HD) | 60.00 | 5 | pcs. | 300.00 | 5 | 300.00 | | | | | | |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------------------------|--|-------------------|----|-----------|------------------|----------------------------------|------------------|---------|------------------|---------|------------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Post-It (small) | 70.00 | 4 | pads | 280.00 | 2 | 140.00 | | - | 2 | 140.00 | | - |
| | Push Pin | 25.00 | 1 | box | 25.00 | | - | | - | 1 | 25.00 | | - |
| | Record Book - 500 pages | 60.00 | 6 | pcs. | 360.00 | 3 | 180.00 | | - | 3 | 180.00 | | - |
| | Record Book (300 pages) | 50.00 | 10 | pcs. | 500.00 | 5 | 250.00 | | - | 5 | 250.00 | | - |
| | Ringbinder 1" | 35.00 | 6 | pcs. | 210.00 | 3 | 105.00 | | - | 3 | 105.00 | | - |
| | Ruller 12" | 30.00 | 2 | pc | 60.00 | 2 | 60.00 | | - | | - | | - |
| | Scissor (HD) | 110.00 | 5 | pcs. | 550.00 | 3 | 330.00 | | - | 2 | 220.00 | | - |
| | Scotch Tape 1" | 15.00 | 4 | rolls | 60.00 | 2 | 30.00 | | - | 2 | 30.00 | | - |
| | Scotch Tape Dispenser 1" | 500.00 | 1 | unit | 500.00 | 1 | 500.00 | | - | | | | - |
| | Sign Pen 0.5 Black Ink (parker) | 300.00 | 2 | pcs. | 600.00 | 1 | 300.00 | | - | 1 | 300.00 | | - |
| | Sign Pen Refill (parker) | 110.00 | 4 | pcs. | 440.00 | 2 | 220.00 | | - | 2 | 220.00 | | - |
| | Sign Pen HITechpoint V7 (Green) | 60.00 | 16 | pcs. | 960.00 | 4 | 240.00 | 4 | 240.00 | 4 | 240.00 | 4 | 240.00 |
| | Stampad Blue (artline) | 100.00 | 2 | pcs. | 200.00 | 1 | 100.00 | | | 1 | 100.00 | | |
| | Stampad Ink Blue (artline) | 50.00 | 2 | pcs. | 100.00 | | - | | | 2 | 100.00 | | |
| | Stapler #35 | 150.00 | 2 | pcs. | 300.00 | 1 | 150.00 | | | 1 | 150.00 | | |
| | Stapler #10 | 100.00 | 2 | pcs. | 200.00 | 1 | 100.00 | | | 1 | 100.00 | | |
| | Staple Wire #35 | 35.00 | 3 | box | 105.00 | 2 | 70.00 | | - | 1 | 35.00 | | - |
| | Staple Wire #10 12's | 10.00 | 1 | box | 10.00 | 1 | 10.00 | | | | | | |
| | Sticker - long | 6.00 | 50 | pcs. | 300.00 | 50 | 300.00 | | - | | - | | - |
| | Velum Long | 30.00 | 30 | packs | 900.00 | 15 | 450.00 | | - | 15 | 450.00 | | - |
| | White Board Marker (Black) | 30.00 | 2 | pcs. | 60.00 | 1 | 30.00 | | - | 1 | 30.00 | | - |
| | Epson Ink (664) 100ml Black | 350.00 | 10 | bot | 3,500.00 | 5 | 1,750.00 | | - | 5 | 1,750.00 | | - |
| | Epson Ink (664) 100ml Magenta | 350.00 | 10 | bot | 3,500.00 | 5 | 1,750.00 | | - | 5 | 1,750.00 | | - |
| | Epson Ink (664) 100ml Cyan | 350.00 | 10 | bot | 3,500.00 | 5 | 1,750.00 | | - | 5 | 1,750.00 | | - |
| | Epson Ink (664) 100ml Yellow | 350.00 | 10 | bot | 3,500.00 | 5 | 1,750.00 | | - | 5 | 1,750.00 | | - |
| | HP Cartridge 704 - Black | 900.00 | 2 | cart | 1,800.00 | 1 | 900.00 | | - | 1 | 900.00 | | - |
| | HP Cartridge 704 - Tri Color | 900.00 | 2 | cart | 1,800.00 | 1 | 900.00 | | - | 1 | 900.00 | | - |
| | Flash Drive 16gig | 600.00 | 2 | pcs. | 1,200.00 | 2 | 1,200.00 | | - | | - | | - |
| | Toner - TN 2130 | 2,500.00 | 5 | cart | 12,500.00 | 2 | 5,000.00 | 1 | 2,500.00 | 1 | 2,500.00 | 1 | 2,500.00 |
| | Brother Cartridge LC 539XL- BK | 500.00 | 6 | cart | 3,000.00 | 3 | 1,500.00 | 3 | 1,500.00 | | - | | - |
| | Brother Cartridge LC 535XL-M | 500.00 | 6 | cart | 3,000.00 | 3 | 1,500.00 | 3 | 1,500.00 | | - | | - |
| | Brother Cartridge LC 535XL-C | 500.00 | 6 | cart | 3,000.00 | 3 | 1,500.00 | 3 | 1,500.00 | | - | | - |
| | Brother Cartridge LC 535XL-Y | 500.00 | 6 | cart | 3,000.00 | 3 | 1,500.00 | 3 | 1,500.00 | | - | | - |
| | | | | | 69,395.00 | | 32,953.75 | | 11,653.75 | | 19,733.75 | | 5,053.75 |
| JANITORIAL SUPPLIES | | | | | | | | | | | | | |
| | Soft Broom | 160.00 | 24 | pcs. | 3,840.00 | 6 | 960.00 | 6 | 960.00 | 6 | 960.00 | 6 | 960.00 |
| | Stick Broom | 35.00 | 72 | pcs. | 2,520.00 | 18 | 630.00 | 18 | 630.00 | 18 | 630.00 | 18 | 630.00 |
| | Toilet Bowl Cleaner Concentrated 500ml | 50.00 | 8 | bot. | 400.00 | 2 | 100.00 | 2 | 100.00 | 2 | 100.00 | 2 | 100.00 |
| | Dishwashing Liquid | 100.00 | 12 | bot | 1,200.00 | 3 | 300.00 | 3 | 300.00 | 3 | 300.00 | 3 | 300.00 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|------------------------------|----------------|----|-----------|-------------------|----------------------------------|------------------|---------|------------------|---------|------------------|---------|------------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Air Freshner 320ml | 300.00 | 12 | tin | 3,600.00 | 3 | 900.00 | 3 | 900.00 | 3 | 900.00 | 3 | 900.00 |
| | Glass Cleaner 500ml | 150.00 | 2 | bot. | 300.00 | 1 | 150.00 | | - | 1 | 150.00 | | - |
| | Tissue 12's | 120.00 | 20 | packs | 2,400.00 | 5 | 600.00 | 5 | 600.00 | 5 | 600.00 | 5 | 600.00 |
| | Alcohol 500ml 70% Solution | 70.00 | 12 | bot. | 840.00 | 3 | 210.00 | 3 | 210.00 | 3 | 210.00 | 3 | 210.00 |
| | Pail (big) | 100.00 | 5 | pcs. | 500.00 | 5 | 500.00 | | | | | | |
| | Doormat (Plastic) | 200.00 | 5 | pcs. | 1,000.00 | 5 | 1,000.00 | | - | | - | | - |
| | Doormat (Cloth) | 40.00 | 12 | pcs. | 480.00 | 3 | 120.00 | 3 | 120.00 | 3 | 120.00 | 3 | 120.00 |
| | Mop with Handle | 120.00 | 1 | pcs. | 120.00 | 1 | 120.00 | | - | | - | | - |
| | Trashcan Big | 120.00 | 2 | pcs. | 240.00 | | - | | - | 2 | 240.00 | | - |
| | Rugs | 10.00 | 20 | pcs. | 200.00 | 10 | 100.00 | | | 10 | 100.00 | | |
| | Detergent Soap | 20.00 | 6 | bar | 120.00 | 2 | 40.00 | 1 | 20.00 | 2 | 40.00 | 1 | 20.00 |
| | Bath Soap | 20.00 | 5 | pcs. | 100.00 | | - | 3 | 60.00 | 2 | 40.00 | | - |
| | Insect Spray 500ml | 300.00 | 4 | bot. | 1,200.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 |
| | Furniture Polish (330ml) | 300.00 | 4 | bot. | 1,200.00 | 2 | 600.00 | | - | 2 | 600.00 | | - |
| | Glass Panel | 300.00 | 2 | pcs. | 600.00 | 1 | 300.00 | | - | 1 | 300.00 | | - |
| | Fishing Line No. 300 | 200.00 | 40 | rolls | 8,000.00 | 10 | 2,000.00 | 10 | 2,000.00 | 10 | 2,000.00 | 10 | 2,000.00 |
| | Grasscutter Blade (Band Saw) | 300.00 | 32 | pcs. | 9,600.00 | 8 | 2,400.00 | 8 | 2,400.00 | 8 | 2,400.00 | 8 | 2,400.00 |
| | TOTAL | | | | 38,460.00 | | 11,330.00 | | 8,600.00 | | 9,990.00 | | 8,540.00 |
| | GRAND TOTAL | | | | 107,855.00 | | 44,283.75 | | 20,253.75 | | 29,723.75 | | 13,593.75 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. JEFF RAYE C. ALGURA
Private Secretary 11

| Plan Control No. | | | | Planned Amount | | | Page _____ of _____ pages | | | | | | |
|--|---------------------------------|----------------|------|----------------|------------------|----------------------------------|---------------------------|-----------------|----------|---------|--------|---------|--------|
| Department/Office: MUNICIPAL CIVIL REGISTRAR'S OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black HBW Matrix 6.5 | 50 | pcs. | | 300.00 | 25 | 150.00 | | | 25 | 150.00 | | - |
| | Ballpen Red HBW Matrix 6.5 | 25 | pcs. | | 150.00 | 15 | 90.00 | | - | 10 | 60.00 | | - |
| | Brown Envelop - long | 120 | pcs. | | 210.00 | 30 | 52.50 | 25 | 43.75 | 40 | 70.00 | 25 | 43.75 |
| | Busniess Envelop - long (white) | 100 | pcs. | | 50.00 | 50 | 25.00 | | | 50 | 25.00 | | |
| | Correction Tape (5mm x 10m) | 12 | pcs. | | 420.00 | 4 | 35.00 | 4 | 35.00 | 4 | 35.00 | | |
| | Coupon Bond - Short, 80 GSM | 12 | rms. | | 2,400.00 | 5 | 1,000.00 | 5 | 1,000.00 | 2 | 400.00 | | |
| | Coupon Bond - long | 8 | rms. | | 1,760.00 | 4 | 880.00 | | | 4 | 880.00 | | |
| | Folder Long (white) | 120 | pcs. | | 480.00 | 30 | 120.00 | 30 | 120.00 | 30 | 120.00 | 30 | 120.00 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|-------------------------------------|----------------|-------|-----------|------------------|----------------------------------|--|---------|--|---------|--|---------|--|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Highlighter Pen (Yellow) | 4 | pcs. | | 140.00 | 2 | | | | 2 | | | |
| | Magazine Box HD (single) | 8 | pcs. | | 1,200.00 | 4 | | | | 4 | | | |
| | Paper Clip - big, coated | 4 | box | | 80.00 | 2 | | | | 2 | | | |
| | Push Pin | 2 | box | | 50.00 | 1 | | | | 1 | | | |
| | Paper Fastener (Plastic) | 4 | box | | 100.00 | 2 | | | | 2 | | | |
| | Pencil No. 1 (Monggol) | 2 | box | | 120.00 | 1 | | | | 1 | | | |
| | Pilot Sign Pen (Black Hitechpt. V7) | 4 | pcs. | | 400.00 | 2 | | 1 | | 1 | | | |
| | Record Book (300pages-cloth bound) | 4 | pcs. | | 400.00 | 4 | | | | | | | |
| | Hp Laserjet CE285A toner | 4 | cart | | 12,000.00 | 2 | | 1 | | 1 | | | |
| | Toiler Tissue 12's | 2 | packs | | 140.00 | 1 | | | | 1 | | | |
| | Municipal Form No. 102 - Birth | 20 | pads | | 6,100.00 | 3 | | 8 | | 6 | | 3 | |
| | Municipal Form No. 103 - Death | 4 | pads | | 1,220.00 | 2 | | | | 2 | | | |
| | Municipal Form No. 97 - Marriage | 8 | pads | | 2,440.00 | 3 | | | | 5 | | | |
| | Municipal Form No. 90 | 8 | pads | | 1,960.00 | 3 | | | | 5 | | | |
| | Municipal Form No. 10 | 5 | pads | | 615.00 | 3 | | | | 2 | | | |
| | External Hard Drive (1TB) | 1 | unit | | 5,000.00 | 1 | | | | | | | |
| | USB Flash Drive (36 GB) | 2 | unit | | 1,000.00 | 2 | | | | | | | |
| | TOTAL | | | | | | | | | | | | |
| | GRAND TOTAL | | | | | 38,735.00 | | | | | | | |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. CECILIO S. NAVALTA, JR.
Municipal Civil Registrar

| Plan Control No. | | | | Planned Amount | | | | | Page ____ of ____ pages | | | | |
|---|-------------------------------------|----------------|------|----------------|------------------|----------------------------------|----------|-----------------|-------------------------|---------|----------|---------|----------|
| Department/Office: MUNICIPAL ACCOUNTING OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (BP-S-F-B) | 4 | box | 250.00 | 1,000.00 | 1 | 250.00 | 1 | 250.00 | 1 | 250.00 | 1 | 250.00 |
| | Ballpen Black (Ordinary) | 16 | box | 60.00 | 960.00 | 4 | 240.00 | 4 | 240.00 | 4 | 240.00 | 4 | 240.00 |
| | Brown Envelop - long | 40 | pcs. | 1.75 | 70.00 | 10 | 17.50 | 10 | 17.50 | 10 | 17.50 | 10 | 17.50 |
| | Brother Ink Cartridge- LC 539 XL-BK | 14 | cart | 400.00 | 5,600.00 | 4 | 1,600.00 | 4 | 1,600.00 | 3 | 1,200.00 | 3 | 1,200.00 |
| | Brother Ink Cartridge- LC 535 XL-Y | 12 | cart | 400.00 | 4,800.00 | 3 | 1,200.00 | 3 | 1,200.00 | 3 | 1,200.00 | 3 | 1,200.00 |
| | Brother Ink Cartridge- LC 535 XL-M | 12 | cart | 400.00 | 4,800.00 | 3 | 1,200.00 | 3 | 1,200.00 | 3 | 1,200.00 | 3 | 1,200.00 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|-------------------------------------|-------------------|-----------|------------------|----------------------------------|------------------|---------|------------------|---------|------------------|---------|------------------|
| | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Brother Ink Cartridge- LC 535 XL-C | 12 cart | 400.00 | 4,800.00 | 3 | 1,200.00 | 3 | 1,200.00 | 3 | 1,200.00 | 3 | 1,200.00 |
| | Canon Cartridge 810 - Black | 2 cart | 900.00 | 1,800.00 | 1 | 900.00 | 1 | 900.00 | | - | | - |
| | Canon Cartridge 811 - Colored | 1 cart | 900.00 | 900.00 | 1 | 900.00 | | - | | - | | - |
| | Columnar Notebook (24 Column) | 2 pcs. | 65.00 | 130.00 | 2 | 130.00 | | - | | - | | - |
| | Correction Tape (5mm x 10m) | 16 pcs. | 35.00 | 560.00 | 4 | 140.00 | 4 | 140.00 | 4 | 140.00 | 4 | 140.00 |
| | Coupon Bond - Short, 80 GSM | 20 rms. | 200.00 | 4,000.00 | 5 | 1,000.00 | 5 | 1,000.00 | 5 | 1,000.00 | 5 | 1,000.00 |
| | Coupon Bond - Long, 80GSM | 28 rms. | 220.00 | 6,160.00 | 8 | 1,760.00 | 5 | 1,100.00 | 5 | 1,100.00 | 10 | 2,200.00 |
| | DTR (SOFT) | 100 pcs. | 0.25 | 25.00 | 50 | 12.50 | | - | 50 | 12.50 | | - |
| | Flash Drive 8gig | 3 pcs. | 500.00 | 1,500.00 | 3 | 1,500.00 | | - | | - | | - |
| | Folder Long | 480 pcs. | 4.00 | 1,920.00 | 120 | 480.00 | 120 | 480.00 | 120 | 480.00 | 120 | 480.00 |
| | Folder long (Pink/orange/blue x 10) | 30 pcs. | 9.00 | 270.00 | 30 | 270.00 | | - | | - | | - |
| | Elmers Glue - big, 130 ml. | 2 pcs. | 50.00 | 100.00 | 2 | 100.00 | | - | | - | | - |
| | Magazine Box HD (Double) | 26 pcs. | 175.00 | 4,550.00 | 8 | 1,400.00 | 5 | 875.00 | 8 | 1,400.00 | 5 | 875.00 |
| | Packing Tape 2" | 4 rolls | 40.00 | 160.00 | 2 | 80.00 | | - | 2 | 80.00 | | - |
| | Paper Fastener, plastic | 12 box | 25.00 | 300.00 | 3 | 75.00 | 3 | 75.00 | 3 | 75.00 | 3 | 75.00 |
| | Pencil No. 2 | 2 box | 60.00 | 120.00 | 1 | 60.00 | | - | 1 | 60.00 | | - |
| | Pentel Pen Black (broad) | 12 pcs. | 35.00 | 420.00 | 3 | 105.00 | 3 | 105.00 | 3 | 105.00 | 3 | 105.00 |
| | Photo Paper 20's | 4 packs | 75.00 | 300.00 | 1 | 75.00 | 1 | 75.00 | 1 | 75.00 | 1 | 75.00 |
| | Record Book - 500 pages | 2 pcs. | 60.00 | 120.00 | 2 | 120.00 | | - | | - | | - |
| | Ringbinder 1" (Black) | 5 pcs. | 30.00 | 150.00 | 5 | 150.00 | | - | | - | | - |
| | Ruller 12" | 1 pc | 30.00 | 30.00 | 1 | 30.00 | | - | | - | | - |
| | Scotch Tape 1" | 13 rolls | 15.00 | 195.00 | 4 | 60.00 | 3 | 45.00 | 4 | 60.00 | 2 | 30.00 |
| | Staple Wire #35 | 4 box | 35.00 | 140.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 |
| | Sticker - long | 50 pcs. | 6.00 | 300.00 | 50 | 300.00 | | - | | - | | - |
| | Scissor | 1 pcs. | 110.00 | 110.00 | 1 | 110.00 | | - | | - | | - |
| | Velum Long (10green/10white) | 20 packs | 30.00 | 600.00 | 20 | 600.00 | | - | | - | | - |
| | Stapler with staple wire remover | 1 pc | 110.00 | 110.00 | 1 | 110.00 | | - | | - | | - |
| | Plastic Envelop long with handle | 1 pc | 80.00 | 80.00 | 1 | 80.00 | | - | | - | | - |
| | | | | 47,080.00 | | 16,210.00 | | 10,537.50 | | 9,930.00 | | 10,322.50 |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | Dishwashing Liquid | 4 ltr. | 100.00 | 400.00 | 1 | 100.00 | 1 | 100.00 | 1 | 100.00 | 1 | 100.00 |
| | Air Freshner | 4 bot. | 300.00 | 1,200.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 |
| | Tissue 12's | 4 packs | 120.00 | 480.00 | 1 | 120.00 | 1 | 120.00 | 1 | 120.00 | 1 | 120.00 |
| | Alcohol | 12 bot. | 70.00 | 840.00 | 3 | 210.00 | 3 | 210.00 | 3 | 210.00 | 3 | 210.00 |
| | TOTAL | | | 2,920.00 | | 730.00 | | 730.00 | | 730.00 | | 730.00 |
| | GRAND TOTAL | | | 50,000.00 | | 16,940.00 | | 11,267.50 | | 10,660.00 | | 11,052.50 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|--------|--------|--------|
| | | | | | 1st Qt | 2nd Qt | 3rd Qt | 4th Qt |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

PREPARED BY:

SUBMITTED BY:

SGD. JHOAN B. DUQUE
Administrative Assistant 11

SGD. DOMINGO D. AFALLA
Municipal Accountant

| Plan Control No. | | | | Planned Amount | | | Page ____ of ____ pages | | | | | |
|---|-------------------------------------|-------------------|-----------|------------------|----------------------------------|----------|-------------------------|-----------------|--------|----------|--------|----------|
| Department/Office: MUNICIPAL TREASURY OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | 1st Qt | | 2nd Qt | | 3rd Qt | | 4th Qt | |
| | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Adding Machine Tape | 10 rolls | 35.00 | 350.00 | 3 | 105.00 | 3 | 105.00 | 2 | 70.00 | 2 | 70.00 |
| | Ballpen Red | 1 box | 60.00 | 60.00 | 1 | 60.00 | | - | | - | | - |
| | Ballpen Black (faber castel) | 1 box | 60.00 | 60.00 | 1 | 60.00 | | - | | - | | - |
| | Battery (AA) Heavy Duty | 2 pairs | 50.00 | 100.00 | 2 | 100.00 | | - | | - | | - |
| | Battery (AAA) Heavy Duty | 2 pairs | 55.00 | 110.00 | 2 | 110.00 | | - | | - | | - |
| | Brown Envelope - long | 80 pcs. | 1.75 | 140.00 | 50 | 87.50 | 30 | 52.50 | | - | | - |
| | Calculator | 2 pcs. | 500.00 | 1,000.00 | 2 | 1,000.00 | | - | | - | | - |
| | Computer Refill Ink (Black) 100ml | 6 bt. | 85.00 | 510.00 | 4 | 340.00 | 2 | 170.00 | | - | | - |
| | Computer Refill Ink (Cyan) 100ml | 6 bt. | 85.00 | 510.00 | 4 | 340.00 | 2 | 170.00 | | - | | - |
| | Computer Refill Ink (Magenta) 100ml | 6 bt. | 85.00 | 510.00 | 4 | 340.00 | 2 | 170.00 | | - | | - |
| | Computer Refill Ink (Yellow) 100ml | 6 bt. | 85.00 | 510.00 | 4 | 340.00 | 2 | 170.00 | | - | | - |
| | Correction Tape (5mm x 10m) | 60 pcs. | 35.00 | 2,100.00 | 20 | 700.00 | 20 | 700.00 | 20 | 700.00 | | - |
| | Coupon Bond - Long, Subs 20 | 35 rms. | 165.00 | 5,775.00 | 25 | 4,125.00 | 5 | 825.00 | 5 | 825.00 | | - |
| | Coupon Bond - Short, Subs 20 | 50 rms. | 150.00 | 7,500.00 | 20 | 3,000.00 | 10 | 1,500.00 | 10 | 1,500.00 | 10 | 1,500.00 |
| | Double Sided Tape | 4 rolls | 40.00 | 160.00 | 4 | 160.00 | | - | | - | | - |
| | Flash Drive 8gb | 10 pcs. | 400.00 | 4,000.00 | 10 | 4,000.00 | | - | | - | | - |
| | Folder Long | 100 pcs. | 4.00 | 400.00 | 60 | 240.00 | 20 | 80.00 | 20 | 80.00 | | - |
| | Folder Short | 50 pcs. | 3.50 | 175.00 | 30 | 105.00 | 20 | 70.00 | | - | | - |
| | Masking Tape 1" | 5 rolls | 30.00 | 150.00 | 4 | 120.00 | 1 | 30.00 | | - | | - |
| | Packing Tape 2" | 5 rolls | 40.00 | 200.00 | 4 | 160.00 | 1 | 40.00 | | - | | - |
| | Paper Clam (big) | 40 pcs. | 10.00 | 400.00 | 20 | 200.00 | 20 | 200.00 | | - | | - |
| | Paper Clip - big, coated | 3 boxes | 20.00 | 60.00 | 3 | 60.00 | | - | | - | | - |
| | Paper Fastener, plastic | 2 boxes | 25.00 | 50.00 | 2 | 50.00 | | - | | - | | - |
| | Pencil No. 2 | 2 boxes | 60.00 | 120.00 | 2 | 120.00 | | - | | - | | - |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|----------------------------------|-------------------|-------|-----------|------------------|----------------------------------|------------------|---------|------------------|---------|-----------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Pentel Pen Black (broad) | 4 | pcs. | 35.00 | 140.00 | 4 | 140.00 | | - | | - | | - |
| | Pentel Pen Black (Fine) | 4 | pcs. | 35.00 | 140.00 | 4 | 140.00 | | - | | - | | - |
| | Post-it (Big) | 6 | pcs. | 50.00 | 300.00 | 3 | 150.00 | 3 | 150.00 | | - | | - |
| | Push Pin | 2 | boxes | 25.00 | 50.00 | 2 | 50.00 | | - | | - | | - |
| | Record Book (300 pages) | 2 | pcs. | 45.00 | 90.00 | 2 | 90.00 | | - | | - | | - |
| | Mailing Envelop Long (White) | 200 | pcs. | 0.50 | 100.00 | 100 | 50.00 | 50 | 25.00 | 50 | 25.00 | | - |
| | Metal Ruler 12" | 6 | pcs. | 30.00 | 180.00 | 6 | 180.00 | | - | | - | | - |
| | Scotch Tape 1" | 8 | rolls | 15.00 | 120.00 | 4 | 60.00 | 4 | 60.00 | | - | | - |
| | Stampad Ink | 2 | pcs. | 50.00 | 100.00 | 2 | 100.00 | | - | | - | | - |
| | Staple Wire #35 | 4 | boxes | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | | - |
| | Stapler with staple wire remover | 2 | pcs. | 110.00 | 220.00 | 2 | 220.00 | | - | | - | | - |
| | Canon Cartridge 810 | 15 | pcs. | 900.00 | 13,500.00 | 10 | 9,000.00 | 5 | 4,500.00 | | - | | - |
| | Canon Cartridge 811 | 12 | pcs. | 900.00 | 10,800.00 | 10 | 9,000.00 | 2 | 1,800.00 | | - | | - |
| | Rubber Band Big | 2 | boxes | 80.00 | 160.00 | 2 | 160.00 | | - | | - | | - |
| | Photo Paper 20's | 4 | packs | 75.00 | 300.00 | 4 | 300.00 | | - | | - | | - |
| | Memory Card Reader | 1 | pc | 300.00 | 300.00 | 1 | 300.00 | | - | | - | | - |
| | 10mm Gun Tacker wire | 2 | boxes | 150.00 | 300.00 | 2 | 300.00 | | - | | - | | - |
| | Scissor | 2 | pcs. | 50.00 | 100.00 | 2 | 100.00 | | - | | - | | - |
| | Cutter - big HD | 2 | pcs. | 20.00 | 40.00 | 2 | 40.00 | | - | | - | | - |
| | Cutter Spare Blade | 1 | pack | 50.00 | 50.00 | 1 | 50.00 | | - | | - | | - |
| | Highlighter Pen (assorted) | 6 | pcs. | 15.00 | 90.00 | 6 | 90.00 | | - | | - | | - |
| | Eraser, rasoplast | 6 | pcs. | 20.00 | 120.00 | 6 | 120.00 | | - | | - | | - |
| | Sticker Long | 4 | packs | 35.00 | 140.00 | 4 | 140.00 | | - | | - | | - |
| | TOTAL | | | | 52,430.00 | | 36,772.50 | | 10,817.50 | | 3,270.00 | | 1,570.00 |
| | Air Freshener | 2 | pcs. | 300.00 | 600.00 | 2 | 600.00 | | - | | - | | - |
| | Alcohol 70% | 10 | bt. | 70.00 | 700.00 | 6 | 420.00 | | - | 4 | 280.00 | | - |
| | Dishwashing Liquid | 3 | bt. | 100.00 | 300.00 | 2 | 200.00 | | - | | - | 1 | 100.00 |
| | Insect Killer Spray | 2 | pcs. | 300.00 | 600.00 | 2 | 600.00 | | - | | - | | - |
| | Glass Cleaner | 1 | pcs. | 150.00 | 150.00 | 1 | 150.00 | | - | | - | | - |
| | Scotch Brite | 2 | pcs. | 16.20 | 32.40 | 2 | 32.40 | | - | | - | | - |
| | TOTAL | | | | 2,382.40 | | 2,002.40 | | - | | 280.00 | | 100.00 |
| | GRAND TOTAL | | | | 54,812.40 | | 38,774.90 | | 10,817.50 | | 3,550.00 | | 1,670.00 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|---------|---------|---------|
| | | | | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |

SGD. CRISANTO B. VAQUILAR
Municipal Treasurer

| Plan Control No. | | | | Planned Amount | | | | Page ____ of ____ pages | | | | | |
|---|---|-------------------|-------|----------------|------------------|----------------------------------|-----------------|-------------------------|-----------------|---------|-----------------|---------|-----------------|
| Department/Office: MUNICIPAL PLANNING OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Correction Tape (environmental protection, NO. | 8 | pcs. | 35.00 | 280.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 |
| | Double A Coupon Bond (long, 80 gsm.) | 12 | rms. | 220.00 | 2,640.00 | 3 | 660.00 | 3 | 660.00 | 3 | 660.00 | 3 | 660.00 |
| | Double A Coupon Bond (short, 80 gsm.) | 16 | rms. | 200.00 | 3,200.00 | 4 | 800.00 | 4 | 800.00 | 4 | 800.00 | 4 | 800.00 |
| | Double Sided Tape (1") | 5 | rolls | 25.00 | 125.00 | 2 | 50.00 | 1 | 25.00 | 1 | 25.00 | 1 | 25.00 |
| | DTR Hard | 12 | pcs. | 1.00 | 12.00 | 3 | 3.00 | 3 | 3.00 | 3 | 3.00 | 3 | 3.00 |
| | EPSON Ink L850 (Black 673) | 8 | ml | 320.00 | 2,560.00 | 2 | 640.00 | 2 | 640.00 | 2 | 640.00 | 2 | 640.00 |
| | EPSON Ink L850 (Yellow 673) | 5 | ml | 320.00 | 1,600.00 | 2 | 640.00 | 1 | 320.00 | 1 | 320.00 | 1 | 320.00 |
| | EPSON Ink L850 (Cyan 673) | 5 | ml | 320.00 | 1,600.00 | 2 | 640.00 | 1 | 320.00 | 1 | 320.00 | 1 | 320.00 |
| | EPSON Ink L850 (Magenta 673) | 5 | ml | 320.00 | 1,600.00 | 2 | 640.00 | 1 | 320.00 | 1 | 320.00 | 1 | 320.00 |
| | EPSON Ink L850 (LC 673) | 5 | ml | 320.00 | 1,600.00 | 2 | 640.00 | 1 | 320.00 | 1 | 320.00 | 1 | 320.00 |
| | EPSON Ink L850 (LM 673) | 5 | ml | 320.00 | 1,600.00 | 2 | 640.00 | 1 | 320.00 | 1 | 320.00 | 1 | 320.00 |
| | Expanding Folder with garter brown long (hard | 20 | pcs. | 9.50 | 190.00 | 5 | 47.50 | 5 | 47.50 | 5 | 47.50 | 5 | 47.50 |
| | Folder Brown (long) | 80 | pcs. | 4.00 | 320.00 | 20 | 80.00 | 20 | 80.00 | 20 | 80.00 | 20 | 80.00 |
| | Folder Brown (short) | 40 | pcs. | 3.50 | 140.00 | 10 | 35.00 | 10 | 35.00 | 10 | 35.00 | 10 | 35.00 |
| | Masking Tape (1") | 12 | rolls | 25.00 | 300.00 | 3 | 75.00 | 3 | 75.00 | 3 | 75.00 | 3 | 75.00 |
| | Paper Fastener (plastic) | 2 | bxes. | 25.00 | 50.00 | | - | | - | | - | 2 | 50.00 |
| | Plastic Comb Binding (Black, 3") with locked | 8 | pcs. | 61.00 | 488.00 | 2 | 122.00 | 2 | 122.00 | 2 | 122.00 | 2 | 122.00 |
| | Photo Paper | 4 | pcks. | 30.00 | 120.00 | 1 | 30.00 | 1 | 30.00 | 1 | 30.00 | 1 | 30.00 |
| | Ruled Pad (assorted color) | 4 | pad | 35.00 | 140.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 |
| | Scotch Tape (1") | 4 | roll | 25.00 | 100.00 | 1 | 25.00 | 1 | 25.00 | 1 | 25.00 | 1 | 25.00 |
| | Sign Pen - My Gel (blue, 0.7) | 20 | pcs. | 20.00 | 400.00 | 5 | 100.00 | 5 | 100.00 | 5 | 100.00 | 5 | 100.00 |
| | Staple Wire #35 (MAX) | 8 | bx | 30.00 | 240.00 | 2 | 60.00 | 2 | 60.00 | 2 | 60.00 | 2 | 60.00 |
| | Weekly Planner Notebook - black, medium (145x210mm), with page marker | 2 | pcs. | 350.00 | 700.00 | 1 | 350.00 | | - | 1 | 350.00 | | - |
| GRAND TOTAL | | | | | 20,005.00 | | 6,382.50 | | 4,407.50 | | 4,757.50 | | 4,457.50 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|---------|---------|---------|
| | | | | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |

SGD. ENGR. GASPAR A. VALDEZ
Municipal Planning & Development Coordinator

| Plan Control No. | | | | Planned Amount | | | | Page ____ of ____ pages | | | | | |
|--|--|-------------------|-------|----------------|------------------|----------------------------------|----------|-------------------------|----------|---------|----------|---------|----------|
| Department/Office: MUNICIPAL ENGINEERING OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Coupon Bond, 80GSM (long) | 16 | rms | 220.00 | 3,520.00 | 4 | 880.00 | 4 | 880.00 | 4 | 880.00 | 4 | 880.00 |
| | Coupon Bond, 80GSM (short) | 16 | rms | 200.00 | 3,200.00 | 4 | 800.00 | 4 | 800.00 | 4 | 800.00 | 4 | 800.00 |
| | A3 Paper, Sub 20/70gsm (11.7" x 16.5") | 11 | rms | 380.00 | 4,180.00 | 3 | 1,140.00 | 3 | 1,140.00 | 3 | 1,140.00 | 2 | 760.00 |
| | Calculator, Casio fx-991ES Plus | 1 | pc | 1,000.00 | 1,000.00 | 1 | 1,000.00 | | - | | - | | - |
| | Brown Envelop, long | 100 | pcs | 1.75 | 175.00 | 30 | 52.50 | 20 | 35.00 | 30 | 52.50 | 20 | 35.00 |
| | Folder Long, long | 100 | pcs | 4.00 | 400.00 | 30 | 120.00 | 20 | 80.00 | 30 | 120.00 | 20 | 80.00 |
| | Magazine Box, single | 10 | pcs | 100.00 | 1,000.00 | 5 | 500.00 | | | 5 | 500.00 | | |
| | DTR (Hard) | 95 | pcs | 1.00 | 95.00 | 25 | 25.00 | 25 | 25.00 | 25 | 25.00 | 20 | 20.00 |
| | Masking Tape, 1" | 4 | rolls | 30.00 | 120.00 | 2 | 60.00 | | - | 2 | 60.00 | | - |
| | Scotch Tape, 1" | 6 | rolls | 15.00 | 90.00 | 2 | 30.00 | 1 | 15.00 | 2 | 30.00 | 1 | 15.00 |
| | Eraser, rasoplast | 6 | pcs | 12.00 | 72.00 | 2 | 24.00 | 1 | 12.00 | 2 | 24.00 | 1 | 12.00 |
| | Correction Tape, 5mm x 10m | 6 | pcs | 35.00 | 210.00 | 2 | 70.00 | 1 | 35.00 | 2 | 70.00 | 1 | 35.00 |
| | Paper Clip, big (coated) | 6 | box | 20.00 | 120.00 | 2 | 40.00 | 1 | 20.00 | 2 | 40.00 | 1 | 20.00 |
| | Paper Fastener, plastic | 4 | box | 25.00 | 100.00 | 2 | 50.00 | | - | 2 | 50.00 | | - |
| | Pencil, No.2 | 6 | box | 60.00 | 360.00 | 2 | 120.00 | 1 | 60.00 | 2 | 120.00 | 1 | 60.00 |
| | Ballpen 142351 - 0.5mm (black/blue) | 60 | pcs | 15.00 | 900.00 | 15 | 225.00 | 15 | 225.00 | 15 | 225.00 | 15 | 225.00 |
| | Signing Pen, 0.7mm (Parker) | 4 | pcs | 300.00 | 1,200.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 |
| | Pentel Pen, broad (black) | 2 | pcs | 35.00 | 70.00 | 1 | 35.00 | | - | 1 | 35.00 | | - |
| | White Board Marker, black | 2 | pcs | 50.00 | 100.00 | 1 | 50.00 | | - | 1 | 50.00 | | - |
| | Engineering Field Book | 12 | pcs | 45.00 | 540.00 | 4 | 180.00 | 2 | 90.00 | 4 | 180.00 | 2 | 90.00 |
| | Record Book (300 pages) | 8 | pcs | 45.00 | 360.00 | 2 | 90.00 | 2 | 90.00 | 2 | 90.00 | 2 | 90.00 |
| | Scissor, big | 1 | pc | 110.00 | 110.00 | 1 | 110.00 | | - | | - | | - |
| | Cutter, big | 1 | pc | 35.00 | 35.00 | 1 | 35.00 | | - | | - | | - |
| | Staple Wire (No.35) | 4 | box | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | | - |
| | Pencil Sharpener, No. 620 | 1 | pc | 500.00 | 500.00 | 1 | 500.00 | | - | | - | | - |
| | HP Ink Cartridge 920, black | 8 | pcs | 1,200.00 | 9,600.00 | 2 | 2,400.00 | 2 | 2,400.00 | 2 | 2,400.00 | 2 | 2,400.00 |
| | HP Ink Cartridge 920, cyan | 8 | pcs | 675.00 | 5,400.00 | 2 | 1,350.00 | 2 | 1,350.00 | 2 | 1,350.00 | 2 | 1,350.00 |
| | HP Ink Cartridge 920, magenta | 8 | pcs | 675.00 | 5,400.00 | 2 | 1,350.00 | 2 | 1,350.00 | 2 | 1,350.00 | 2 | 1,350.00 |
| | HP Ink Cartridge 920, yellow | 8 | pcs | 675.00 | 5,400.00 | 2 | 1,350.00 | 2 | 1,350.00 | 2 | 1,350.00 | 2 | 1,350.00 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|--|----------------|-----|-----------|------------------|----------------------------------|------------------|---------|------------------|---------|------------------|---------|------------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Pigment Ink 70ml (Epson L110), black | 5 | bot | 280.00 | 1,400.00 | 2 | 560.00 | 1 | 280.00 | 1 | 280.00 | 1 | 280.00 |
| | Pigment Ink 70ml (Epson L110), cyan | 5 | bot | 280.00 | 1,400.00 | 2 | 560.00 | 1 | 280.00 | 1 | 280.00 | 1 | 280.00 |
| | Pigment Ink 70ml (Epson L110), magenta | 5 | bot | 280.00 | 1,400.00 | 2 | 560.00 | 1 | 280.00 | 1 | 280.00 | 1 | 280.00 |
| | Pigment Ink 70ml (Epson L110), yellow | 5 | bot | 280.00 | 1,400.00 | 2 | 560.00 | 1 | 280.00 | 1 | 280.00 | 1 | 280.00 |
| | TOTAL | | | | 49,997.00 | | 15,196.50 | | 11,377.00 | | 12,431.50 | | 10,992.00 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. NICOMEDES M. PALADIN, JR.

Municipal Engineer

| Plan Control No. | | | | Planned Amount | | | | Page ____ of ____ pages | | | | | |
|---|-------------------------------|----------------|----|----------------|------------------|----------------------------------|----------|-------------------------|-----|---------|----------|---------|--|
| Department/Office: MUNICIPAL BUDGET OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount | |
| | Carbon Paper (blue) | 600.00 | 1 | box | 600.00 | 1 | 600.00 | | - | | - | | |
| | Correction Tape (5mm x 10m) | 35.00 | 15 | pcs. | 525.00 | 8 | 280.00 | | - | 7 | 245.00 | | |
| | Coupon Bond - Short, Subs. 20 | 150.00 | 5 | rms. | 750.00 | 2 | 300.00 | | | 3 | 450.00 | | |
| | Coupon Bond - Long, Subs. 20 | 165.00 | 15 | rms. | 2,475.00 | 8 | 1,320.00 | | - | 7 | 1,155.00 | | |
| | Double sided Taped 1" | 40.00 | 2 | pcs. | 80.00 | 1 | 40.00 | | | 1 | 40.00 | | |
| | Folder Long | 4.00 | 50 | pcs. | 200.00 | 25 | 100.00 | | - | 25 | 100.00 | | |
| | Paper Clip - big, coated | 40.00 | 2 | box | 80.00 | 1 | 40.00 | | | 1 | 40.00 | | |
| | Paper Clip - small, coated | 50.00 | 3 | box | 150.00 | 2 | 100.00 | | | 1 | 50.00 | | |
| | Paper Fastener, plastic | 25.00 | 3 | box | 75.00 | 1 | 25.00 | | - | 2 | 50.00 | | |
| | Pentel Pen Black (broad) | 35.00 | 2 | pcs. | 70.00 | 2 | 70.00 | | - | | - | | |
| | Post-It (big) | 70.00 | 2 | pads | 140.00 | 2 | 140.00 | | - | | - | | |
| | Record Book - 500 pages | 60.00 | 2 | pcs. | 120.00 | 1 | 60.00 | | - | 1 | 60.00 | | |
| | Record Book (300 pages) | 45.00 | 2 | pcs. | 90.00 | 1 | 45.00 | | - | 1 | 45.00 | | |
| | HP Cartridge 21 | 800.00 | 7 | cart | 5,600.00 | 3 | 2,400.00 | | - | 4 | 3,200.00 | | |
| | HP Cartridge 22 | 800.00 | 3 | cart | 2,400.00 | 2 | 1,600.00 | | - | 1 | 800.00 | | |
| | HP Toner 85A CE285A2 | 3,000.00 | 2 | pcs. | 6,000.00 | | - | | - | 2 | 6,000.00 | | |
| | Pencil No. 2 | 60.00 | 1 | pcs. | 60.00 | 1 | 60.00 | | - | | - | | |
| | Yellow Pad | 35.00 | 2 | pads | 70.00 | 1 | 35.00 | | - | 1 | 35.00 | | |
| | Sticker - short | 5.00 | 30 | pcs. | 150.00 | 20 | 100.00 | | - | 10 | 50.00 | | |
| | Sign Pen My Gel 0.7- Black | 35.00 | 10 | pcs. | 350.00 | 5 | 175.00 | | | 5 | 175.00 | | |
| | AVR 501 | 1,000.00 | 1 | pc | 1,000.00 | 1 | 1,000.00 | | | | | | |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|--------------------------------------|----------------|---|-----------|------------------|----------------------------------|-----------------|---------|----------|---------|------------------|---------|----------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | TOTAL | | | | 20,985.00 | | 8,490.00 | | - | | 12,495.00 | | - |
| | Alcohol with Moisturizer 70% (500ml) | 70.00 | 2 | bot | 140.00 | 1 | 70.00 | | | 1 | 70.00 | | |
| | Toilet Paper 12's | 120.00 | 4 | packs | 480.00 | 2 | 240.00 | | | 2 | 240.00 | | |
| | TOTAL | | | | 620.00 | | 310.00 | | - | | 310.00 | | - |
| | GRAND TOTAL | | | | 21,605.00 | | 8,800.00 | | - | | 12,805.00 | | - |

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

SGD. AMELITA T. REALGO
Municipal Budget Office

| Plan Control No. | | | | Planned Amount | | | Page ____ of ____ pages | | | | | | |
|---|--------------------------------|----------------|------|----------------|------------------|----------------------------------|-------------------------|---------|----------|---------|----------|---------|----------|
| Department/Office: MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OF | | | | Regular | Contingency | Total | Date Submitted: | | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (BP-S-F-B) | 10 | box | 250.00 | 2,500.00 | 3 | 750.00 | 3 | 750.00 | 2 | 500.00 | 2 | 500.00 |
| | Business Envelop Long | 100 | pcs. | 0.40 | 40.00 | 100 | 40.00 | | - | | - | | - |
| | Battery (AAA)-Heavy Duty | 3 | pcs. | 55.00 | 165.00 | 3 | 165.00 | | - | | - | | - |
| | Calculator-Big-Heavy Duty | 2 | pc | 500.00 | 1,000.00 | 2 | 1,000.00 | | - | | - | | - |
| | Carbon Paper (long) | 1 | box | 550.00 | 550.00 | 1 | 550.00 | | - | | - | | - |
| | Cartolina Assorted colors | 30 | pcs. | 5.00 | 150.00 | 30 | 150.00 | | - | | - | | - |
| | Computer Ink (100 ml)-Black | 6 | bot. | 85.00 | 510.00 | 6 | 510.00 | | - | | - | | - |
| | Computer Ink (100 ml)-Cyan | 5 | bot. | 85.00 | 425.00 | 5 | 425.00 | | - | | - | | - |
| | Computer Ink (100 ml)-Magenta | 5 | bot. | 85.00 | 425.00 | 5 | 425.00 | | - | | - | | - |
| | Computer Ink (100 ml)-Yellow | 5 | bot. | 85.00 | 425.00 | 5 | 425.00 | | - | | - | | - |
| | Correction Tape | 20 | pcs. | 35.00 | 700.00 | 12 | 420.00 | 6 | 210.00 | 2 | 70.00 | | - |
| | Coupon Bond-Long 80gsm | 40 | rms. | 220.00 | 8,800.00 | 15 | 3,300.00 | 10 | 2,200.00 | 10 | 2,200.00 | 5 | 1,100.00 |
| | Coupon Bond-Short 80 GSM | 40 | rms. | 200.00 | 8,000.00 | 15 | 3,000.00 | 10 | 2,000.00 | 10 | 2,000.00 | 5 | 1,000.00 |
| | External Drive (1TB) | 2 | unit | 4,500.00 | 9,000.00 | 2 | 9,000.00 | | - | | - | | - |
| | Expandable folder (long-Green) | 150 | pcs. | 21.40 | 3,210.00 | 75 | 1,605.00 | 25 | 535.00 | 25 | 535.00 | 25 | 535.00 |
| | Flash Drives (8 GB) | 6 | pcs. | 600.00 | 3,600.00 | 6 | 3,600.00 | | - | | - | | - |
| | Folder-Long | 149 | pcs. | 4.00 | 596.00 | 75 | 300.00 | 24 | 96.00 | 25 | 100.00 | 25 | 100.00 |
| | Magazine Box HD (Double) red | 20 | pcs. | 200.00 | 4,000.00 | 20 | 4,000.00 | | - | | - | | - |
| | Glue- (130g) | 3 | bot. | 50.00 | 150.00 | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 | | - |
| | Masking Tape 1" | 8 | pcs. | 30.00 | 240.00 | 2 | 60.00 | 2 | 60.00 | 2 | 60.00 | 2 | 60.00 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|-----------------------------------|-------------------|-------|-----------|------------------|----------------------------------|------------------|---------|-----------------|---------|-----------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Paper Clip-big coated | 5 | box | 20.00 | 100.00 | 3 | 23.00 | 1 | 20.00 | 1 | 20.00 | | - |
| | Paper Clip-Small coated | 5 | box | 10.00 | 50.00 | 3 | 13.00 | 1 | 10.00 | 1 | 10.00 | | - |
| | Paper Fastener | 6 | box | 25.00 | 150.00 | 3 | 28.00 | | - | 3 | 75.00 | | - |
| | Pencil No. 02 | 10 | box | 60.00 | 600.00 | 4 | 64.00 | 3 | 180.00 | 3 | 180.00 | | - |
| | Pentel Pen-Broad | 11 | pcs. | 35.00 | 385.00 | 11 | 385.00 | | - | | - | | - |
| | Pentel Pen Ink Refill | 2 | bot. | 60.00 | 120.00 | 1 | 60.00 | | - | 1 | 60.00 | | - |
| | Photo Paper 20's | 11 | pcks. | 75.00 | 825.00 | 6 | 450.00 | | - | 5 | 375.00 | | - |
| | Push Pins | 2 | box | 25.00 | 50.00 | 1 | 25.00 | | - | 1 | 25.00 | | - |
| | Puncher | 2 | pc. | 500.00 | 1,000.00 | 1 | 500.00 | 1 | 500.00 | | - | | - |
| | Record Book (300 pages) | 6 | pcs. | 45.00 | 270.00 | 3 | 135.00 | | - | 3 | 135.00 | | - |
| | Ruler -(12 inches) | 4 | pc. | 30.00 | 120.00 | 4 | 120.00 | | - | | - | | - |
| | Scissor-Big (HD) | 4 | pc. | 110.00 | 440.00 | 4 | 440.00 | | - | | - | | - |
| | Scotch tape 1" | 8 | pc. | 15.00 | 120.00 | 2 | 30.00 | 2 | 30.00 | 2 | 30.00 | 2 | 30.00 |
| | Sharpener (Heavy Duty) | 1 | pc. | 300.00 | 300.00 | 1 | 300.00 | | - | | - | | - |
| | Stampad | 4 | pcs. | 150.00 | 600.00 | 2 | 300.00 | 2 | 300.00 | | - | | - |
| | Stampad Ink (Black) | 2 | bot. | 50.00 | 100.00 | 2 | 100.00 | | - | | - | | - |
| | Staple Wire # 35 | 4 | box | 35.00 | 140.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 |
| | Stapler | 3 | pcs. | 300.00 | 900.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 | | - |
| | Pigment Ink 100ml (Epson) Black | 8 | bot. | 200.00 | 1,600.00 | 2 | 400.00 | 2 | 400.00 | 2 | 400.00 | 2 | 400.00 |
| | Pigment Ink 100ml (Epson) Cyan | 7 | bot. | 200.00 | 1,400.00 | 2 | 400.00 | 1 | 200.00 | 2 | 400.00 | 2 | 400.00 |
| | Pigment Ink 100ml (Epson) Magenta | 8 | bot. | 200.00 | 1,600.00 | 2 | 400.00 | 2 | 400.00 | 2 | 400.00 | 2 | 400.00 |
| | Pigment Ink 100ml (Epson) Yellow | 8 | bot. | 200.00 | 1,600.00 | 2 | 400.00 | 2 | 400.00 | 2 | 400.00 | 2 | 400.00 |
| | White Board Marker | 5 | pcs. | 50.00 | 250.00 | 3 | 150.00 | 1 | 50.00 | 1 | 50.00 | | - |
| | Typewriter Ribbon | 10 | pcs. | 20.00 | 200.00 | 5 | 100.00 | 5 | 100.00 | | - | | - |
| | Yellow Pad | 10 | pad | 35.00 | 350.00 | 4 | 140.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 |
| | | | | | 56,756.00 | | 35,073.00 | | 8,896.00 | | 8,480.00 | | 5,030.00 |

| | | | | | | | | | | | | | |
|--|--------------------------------|----|-------|--------|------------------|---|------------------|---|-----------------|---|-----------------|---|-----------------|
| | Alcohol (500 ml) -70% Solution | 8 | bot. | 70.00 | 560.00 | 4 | 280.00 | | - | 4 | 280.00 | | - |
| | Air Freshener-lemon Scent | 4 | bot. | 150.00 | 600.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 |
| | Duster | 4 | pcs. | 25.00 | 100.00 | 2 | 50.00 | 2 | 50.00 | | - | | - |
| | Scotch Brite | 12 | pcs. | 20.00 | 240.00 | 3 | 60.00 | 3 | 60.00 | 3 | 60.00 | 3 | 60.00 |
| | Tissue | 6 | dozen | 120.00 | 720.00 | 3 | 360.00 | | - | 3 | 360.00 | | - |
| | Floor wax natural | 1 | box | 301.00 | 301.00 | 1 | 301.00 | | - | | - | | - |
| | | | | | - | | - | | - | | - | | - |
| | | | | | 2,521.00 | | 1,201.00 | | 260.00 | | 850.00 | | 210.00 |
| | | | | | 60,000.00 | | 36,274.00 | | 9,156.00 | | 9,330.00 | | 5,240.00 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|---------|---------|---------|
| | | | | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |

SUBMITTED BY:

SGD. JOCELYN P. CABACUNGAN

Social Welfare Officer III

| Plan Control No. | | | | Planned Amount | | | Page ____ of ____ pages | | | | | | |
|--|---------------------------------------|-------------------|-------|----------------|------------------|----------------------------------|-------------------------|-----------------|----------|---------|----------|---------|----------|
| Department/Office: MUNICIPAL AGRICULTURE OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (BP-S-F-B) | 4 | box | 250.00 | 1,000.00 | 2 | 500.00 | | | 2 | 500.00 | | |
| | Battery (AAA)-Heavy Duty- by 2's | 4 | packs | 55.00 | 220.00 | 1 | 55.00 | 1 | 55.00 | 1 | 55.00 | 1 | 55.00 |
| | Brown Envelop-Long | 100 | pcs | 1.75 | 175.00 | 25 | 43.75 | 25 | 43.75 | 25 | 43.75 | 25 | 43.75 |
| | Brown Envelop-Short | 80 | pcs | 1.50 | 120.00 | 20 | 30.00 | 20 | 30.00 | 20 | 30.00 | 20 | 30.00 |
| | Calculator big (Heavy Duty) | 10 | pcs | 250.00 | 2,500.00 | 10 | 2,500.00 | | | | | | |
| | Computer Ink (100 ml)-Black Epson 664 | 12 | bot. | 265.00 | 3,180.00 | 3 | 795.00 | 3 | 795.00 | 3 | 795.00 | 3 | 795.00 |
| | Computer Ink (100 ml)-Cyan | 8 | bot. | 265.00 | 2,120.00 | 2 | 530.00 | 2 | 530.00 | 2 | 530.00 | 2 | 530.00 |
| | Computer Ink (100 ml)-Magenta | 8 | bot. | 265.00 | 2,120.00 | 2 | 530.00 | 2 | 530.00 | 2 | 530.00 | 2 | 530.00 |
| | Computer Ink (100 ml)-Yellow | 8 | bot. | 265.00 | 2,120.00 | 2 | 530.00 | 2 | 530.00 | 2 | 530.00 | 2 | 530.00 |
| | Correction Tape | 40 | pcs | 35.00 | 1,400.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 |
| | Coupon Bond-Long -80 gsm | 32 | rms. | 220.00 | 7,040.00 | 8 | 1,760.00 | 8 | 1,760.00 | 8 | 1,760.00 | 8 | 1,760.00 |
| | Coupon Bond-Short -80 gsm | 32 | rms. | 200.00 | 6,400.00 | 8 | 1,600.00 | 8 | 1,600.00 | 8 | 1,600.00 | 8 | 1,600.00 |
| | External Drive (1 TB) | 1 | unit | 4,500.00 | 4,500.00 | 1 | 4,500.00 | | - | | - | | - |
| | Flash Drives (16 GB) | 10 | pcs | 850.00 | 8,500.00 | 10 | 8,500.00 | | - | | - | | - |
| | Folder-Long | 100 | pcs | 4.00 | 400.00 | 25 | 100.00 | 25 | 100.00 | 25 | 100.00 | 25 | 100.00 |
| | Folder-Short | 100 | pcs | 3.50 | 350.00 | 25 | 87.50 | 25 | 87.50 | 25 | 87.50 | 25 | 87.50 |
| | Glue- (130g) | 2 | bot. | 50.00 | 100.00 | 1 | 50.00 | | - | 1 | 50.00 | | - |
| | Highlighter Pen | 4 | pcs | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | | - |
| | Impulse Sealer (Heavy Duty - 1ft) | 1 | unit | 2,000.00 | 2,000.00 | 1 | 2,000.00 | | | | | | |
| | Magazine Box | 10 | pcs. | 200.00 | 2,000.00 | 10 | 2,000.00 | | | | | | |
| | Masking Tapr 1" | 8 | rolls | 30.00 | 240.00 | 2 | 60.00 | 2 | 60.00 | 2 | 60.00 | 2 | 60.00 |
| | Packing Tape 2" | 2 | rolls | 40.00 | 80.00 | 2 | 80.00 | | | | | | |
| | Paper Clip-big coated | 4 | box | 20.00 | 80.00 | 1 | 20.00 | 1 | 20.00 | 1 | 20.00 | 1 | 20.00 |
| | Paper Clip-Small coated | 4 | box | 10.00 | 40.00 | 1 | 10.00 | 1 | 10.00 | 1 | 10.00 | 1 | 10.00 |
| | Paper Fastener (Plastic) | 8 | box | 25.00 | 200.00 | 2 | 50.00 | 2 | 50.00 | 2 | 50.00 | 2 | 50.00 |
| | Pencil No. 02 | 4 | box | 60.00 | 240.00 | 1 | 60.00 | 1 | 60.00 | 1 | 60.00 | 1 | 60.00 |
| | Pentel Pen Ink Refill | 2 | bot | 60.00 | 120.00 | 1 | 60.00 | | | 1 | 60.00 | | |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|------------------------------|----------------|-------|-----------|------------------|----------------------------------|------------------|---------|-----------------|---------|-----------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Pentel Pen-Broad | 20 | pcs | 35.00 | 700.00 | 10 | 350.00 | | - | 10 | 350.00 | | |
| | Photo Paper 20's | 5 | packs | 75.00 | 375.00 | 2 | 150.00 | 3 | 225.00 | | | | |
| | Puncher | 1 | pc. | 500.00 | 500.00 | 1 | 500.00 | | | | - | | - |
| | Record Book (300 pages) | 10 | pcs | 45.00 | 450.00 | 10 | 450.00 | | - | | | | - |
| | Ring Binder (.5 inch) | 2 | pcs | 20.00 | 40.00 | 2 | 40.00 | | | | | | |
| | Ring Binder (1 inch) | 2 | pcs | 30.00 | 60.00 | 2 | 60.00 | | | | | | |
| | Ruler -(12 inches) | 10 | pc. | 5.00 | 50.00 | 10 | 50.00 | | - | | - | | - |
| | Scissor (HD) | 12 | pcs | 120.00 | 1,440.00 | 12 | 1,440.00 | | - | | | | - |
| | Scotch tape 1" | 12 | rolls | 15.00 | 180.00 | 3 | 45.00 | 3 | 45.00 | 3 | 45.00 | 3 | 45.00 |
| | Scotch tape 2" | 1 | roll | 30.00 | 30.00 | | - | 1 | 30.00 | | - | | - |
| | Sharperner (HD) | 1 | pc. | 300.00 | 300.00 | 1 | 300.00 | | | | | | - |
| | Signpen Black-0.5 mm. | 4 | boxes | 240.00 | 960.00 | 1 | 240.00 | 1 | 240.00 | 1 | 240.00 | 1 | 240.00 |
| | specialty Paper Long (White) | 2 | packs | 50.00 | 100.00 | 2 | 100.00 | | | | | | |
| | Stampad Ink (Blue) | 1 | bot | 50.00 | 50.00 | 1 | 50.00 | | - | | - | | - |
| | Staple Wire # 35 | 8 | box | 35.00 | 280.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 |
| | Staple Wire # 10 (10s/box) | 2 | box | 100.00 | 200.00 | 1 | 100.00 | | | 1 | 100.00 | | |
| | Stapler 50/50 R Heavy Duty | 2 | pcs. | 280.00 | 560.00 | 2 | 560.00 | | - | | - | | - |
| | Thumbtacks | 2 | boxes | 10.00 | 20.00 | 2 | 20.00 | | | | | | |
| | Twister | 2 | rolls | 200.00 | 400.00 | 2 | 400.00 | | | | | | |
| | White Board Marker | 4 | pcs | 50.00 | 200.00 | 4 | 200.00 | | | | | | |
| | | | | | 54,280.00 | | 31,996.25 | | 7,221.25 | | 8,096.25 | | 6,966.25 |

| | | | | | | | | | | | | | |
|--|--------------------------------|----|-------|--------|------------------|----|------------------|----|-----------------|----|-----------------|----|-----------------|
| | Air Freshner-Lavender Scent | 4 | bot. | 150.00 | 600.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 |
| | Alcohol (500 ml) -70% Solution | 40 | bot. | 35.00 | 1,400.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 |
| | Dishwashing Liquid | 8 | ltrs. | 100.00 | 800.00 | 2 | 200.00 | 2 | 200.00 | 2 | 200.00 | 2 | 200.00 |
| | Duster | 2 | pcs. | 25.00 | 50.00 | 2 | 50.00 | | | | | | |
| | Glass Cleaner | 4 | bot | 150.00 | 600.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 |
| | Scotch Brite | 12 | pcs. | 20.00 | 240.00 | 3 | 60.00 | 3 | 60.00 | 3 | 60.00 | 3 | 60.00 |
| | Tissue | 24 | packs | 120.00 | 2,880.00 | 6 | 720.00 | 6 | 720.00 | 6 | 720.00 | 6 | 720.00 |
| | | | | | - | | - | | - | | - | | - |
| | TOTAL | | | | 6,570.00 | | 1,680.00 | | 1,630.00 | | 1,630.00 | | 1,630.00 |
| | GRAND TOTAL | | | | 60,850.00 | | 33,676.25 | | 8,851.25 | | 9,726.25 | | 8,596.25 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. ARSENIO T. MARINAS

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|---------|---------|---------|
| | | | | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |

Municipal Agricultural Officer

| Plan Control No. | | | | Planned Amount | | | | Page ____ of ____ pages | | | | |
|-------------------------------|-----------------------------------|-------------------|-------|----------------|------------------|----------------------------------|-----------------|-------------------------|----------|---------|-----------------|----------|
| Department/Office: BFP | | | | Regular | Contingency | Total | | Date Submitted: | | | | |
| Item No | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt |
| | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (Ordinary) | 2 | box | 60.00 | 120.00 | 1 | 60.00 | | - | 1 | 60.00 | - |
| | Brown Envelop - long | 30 | pcs. | 1.75 | 52.50 | 15 | 26.25 | | - | 15 | 26.25 | - |
| | Correction Tape (5mm x 10m) | 4 | pcs. | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | - |
| | Coupon Bond - Long, Subs 20 | 6 | rms. | 180.00 | 1,080.00 | 3 | 540.00 | | - | 3 | 540.00 | - |
| | Coupon Bond - Short, Subs 20 | 6 | rms. | 150.00 | 900.00 | 3 | 450.00 | | - | 3 | 450.00 | - |
| | Folder Long (White) | 30 | pcs. | 5.00 | 150.00 | 15 | 75.00 | | - | 15 | 75.00 | - |
| | Folder Long (Brown) | 30 | pcs. | 5.00 | 150.00 | 15 | 75.00 | | - | 15 | 75.00 | - |
| | Folder Short (White) | 15 | pcs. | 4.00 | 60.00 | 10 | 40.00 | | - | 5 | 20.00 | - |
| | Folder Short (Brown) | 15 | pcs. | 4.00 | 60.00 | 10 | 40.00 | | - | 5 | 20.00 | - |
| | Glue - big, 130 ml. (elmers glue) | 1 | pc. | 50.00 | 50.00 | 1 | 50.00 | | - | | - | - |
| | Paper Clip - big, coated | 1 | box | 20.00 | 20.00 | 1 | 20.00 | | - | | - | - |
| | Paper Clip - small, coated | 1 | box | 10.00 | 10.00 | 1 | 10.00 | | - | | - | - |
| | Paper Fastener, plastic | 3 | box | 25.00 | 75.00 | 2 | 50.00 | | - | 1 | 25.00 | - |
| | Pencil No. 1 | 1 | box | 80.00 | 80.00 | 1 | 80.00 | | - | | - | - |
| | Pencil Sharpener HD | 1 | pcs. | 500.00 | 500.00 | 1 | 500.00 | | - | | - | - |
| | Pentel Pen Black (fine) | 4 | pcs. | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | - |
| | Pentel Pen Red (Fine) | 4 | pcs. | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | - |
| | Photo Paper 20's | 10 | packs | 75.00 | 750.00 | 5 | 375.00 | | - | 5 | 375.00 | - |
| | Scotch Tape 1" | 4 | rolls | 15.00 | 60.00 | 2 | 30.00 | | - | 2 | 30.00 | - |
| | Sign Pen (.5mm) | 6 | pcs. | 20.00 | 120.00 | 3 | 60.00 | | - | 3 | 60.00 | - |
| | Staple Wire #35 | 1 | box | 35.00 | 35.00 | 1 | 35.00 | | - | | - | - |
| | Whiteboard Marker | 4 | pcs. | 30.00 | 120.00 | 2 | 60.00 | | - | 2 | 60.00 | - |
| | TOTAL | | | | 4,812.50 | | 2,786.25 | | - | | 2,026.25 | - |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. SFO1 JUDE JESUS V. LOMIBAO
Municipal Fire Marshall

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | | |
|---|---------------------------|----------------|---------|-----------|------------------|----------------------------------|-------------|---------|---------------------------|---------|-----------------|---------|--------|--|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | | |
| Plan Control No. | | | | | Planned Amount | | | | Page _____ of _____ pages | | | | | |
| Department/Office: MUNICIPAL ASSESSOR'S OFFICE | | | | | Regular | | Contingency | | Total | | Date Submitted: | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount | |
| | Alcohol | 4 | bottles | 80.00 | 320.00 | 2 | 160.00 | 2 | 160.00 | | - | | - | |
| | Ballpen HBW Matrix-Black | 57 | pcs | 6.00 | 342.00 | 57 | 342.00 | | - | | - | | - | |
| | Bolt | 160 | pcs | 5.00 | 800.00 | 160 | 800.00 | | - | | - | | - | |
| | Book Cover-Green | 80 | Pcs | 250.00 | 20,000.00 | 80 | 20,000.00 | | - | | - | | - | |
| | Brown Envelop-long | 50 | pcs | 2.00 | 100.00 | 50 | 100.00 | | - | | - | | - | |
| | Cork Board | 1 | pc | 1,200.00 | 1,200.00 | 1 | 1,200.00 | | - | | - | | - | |
| | Correction Tape | 4 | pcs | 25.00 | 100.00 | 2 | 50.00 | 2 | 50.00 | | - | | - | |
| | Coupon Bond (long) | 82 | Reams | 250.00 | 20,500.00 | 50 | 12,500.00 | 32 | 8,000.00 | | - | | - | |
| | Coupon Bond (short) | 64 | Reams | 250.00 | 16,000.00 | 50 | 12,500.00 | 14 | 3,500.00 | | - | | - | |
| | Fastener | 1 | box | 50.00 | 50.00 | | - | 1 | 50.00 | | - | | - | |
| | Folders-long | 20 | pcs | 5.00 | 100.00 | 20 | 100.00 | | - | | - | | - | |
| | Folders-short | 2 | pcs | 5.00 | 10.00 | 2 | 10.00 | | - | | - | | - | |
| | Glass Cleaner | 2 | bottles | 150.00 | 300.00 | 1 | 150.00 | 1 | 150.00 | | - | | - | |
| | Ink Black-LC539XL | 10 | pcs | 400.00 | 4,000.00 | 10 | 4,000.00 | | - | | - | | - | |
| | Ink Magenta-LC535XL | 4 | pcs | 400.00 | 1,600.00 | 4 | 1,600.00 | | - | | - | | - | |
| | Ink Cyan-LC535XL | 4 | pcs | 400.00 | 1,600.00 | 4 | 1,600.00 | | - | | - | | - | |
| | Ink Yellow-LC535XL | 4 | pcs | 400.00 | 1,600.00 | 4 | 1,600.00 | | - | | - | | - | |
| | Ink Refill Blk | 1 | Liters | 650.00 | 650.00 | 1 | 650.00 | | - | | - | | - | |
| | Ink Refill Cyan | 1 | Liters | 650.00 | 650.00 | 1 | 650.00 | | - | | - | | - | |
| | Ink Refill Magenta | 1 | Liters | 650.00 | 650.00 | 1 | 650.00 | | - | | - | | - | |
| | Ink Refill Yellow | 1 | Liters | 650.00 | 650.00 | 1 | 650.00 | | - | | - | | - | |
| | Masking Tape-1" | 4 | pcs | 35.00 | 140.00 | 4 | 140.00 | | - | | - | | - | |
| | Pencil-mongol #2 | 2 | box | 60.00 | 120.00 | 2 | 120.00 | | - | | - | | - | |
| | Pentel Pen Fine-Black | 4 | pcs | 45.00 | 180.00 | 4 | 180.00 | | - | | - | | - | |
| | Scotch Tape-1" | 4 | pcs | 20.00 | 80.00 | 4 | 80.00 | | - | | - | | - | |
| | Scotch Tape-2" | 4 | pcs | 45.00 | 180.00 | 4 | 180.00 | | - | | - | | - | |
| | Stapler w/ staple remover | 2 | pcs | 280.00 | 560.00 | 2 | 560.00 | | - | | - | | - | |
| | Staplewire #35 | 3 | boxes | 40.00 | 120.00 | 3 | 120.00 | | - | | - | | - | |
| | Sticker Note pad | 4 | pcs | 70.00 | 280.00 | 4 | 280.00 | | - | | - | | - | |
| | Sticker Pad | 80 | pcs | 5.00 | 400.00 | 80 | 400.00 | | - | | - | | - | |
| | Tech Pen | 1 | set | 2,500.00 | 2,500.00 | 1 | 2,500.00 | | - | | - | | - | |
| | Tissue | 6 | packs | 160.00 | 960.00 | 3 | 480.00 | 3 | 480.00 | | - | | - | |
| | Triangle | 1 | set | 1,000.00 | 1,000.00 | 1 | 1,000.00 | | - | | - | | - | |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|--------------|-------------|-------------------|-----------|------------------|----------------------------------|------------------|---------|------------------|---------|----------|---------|----------|
| | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| TOTAL | | | | 77,742.00 | | 65,352.00 | | 12,390.00 | | - | | - |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. MANOLO M. ACOSTA
Municipal Assessor

| Plan Control No. | | | | Planned Amount | | | | | Page _____ of _____ pages | | | | |
|--|-----------------------------------|-------------------|-------|----------------|------------------|----------------------------------|----------|---------|---------------------------|---------|----------|---------|----------|
| Department/Office: SANGGUNIANG BAYAN OFFICE | | | | Regular | Contingency | Total | | | Date Submitted: | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount | |
| | Ballpen Black (BP-S-F-B) | 5 | box | 250.00 | 1,250.00 | 3 | 750.00 | 1 | 250.00 | 1 | 250.00 | | - |
| | Ballpen Black (ordinary) | 7 | box | 60.00 | 420.00 | 2 | 120.00 | 2 | 120.00 | 2 | 120.00 | 1 | 60.00 |
| | Battery (Double A), Heavy Duty | 40 | pairs | 50.00 | 2,000.00 | 30 | 1,500.00 | 10 | 500.00 | | - | | - |
| | Book cover | 12 | pcs. | 150.00 | 1,800.00 | 12 | 1,800.00 | | - | | - | | - |
| | Blank Cartridge C-90 Sony | 60 | pcs. | 40.00 | 2,400.00 | 20 | 800.00 | 20 | 800.00 | 20 | 800.00 | | - |
| | Brown Envelop - short | 40 | pcs. | 1.50 | 60.00 | 10 | 15.00 | 10 | 15.00 | 10 | 15.00 | 10 | 15.00 |
| | Correction Tape (5mm x 10m) | 10 | pcs. | 35.00 | 350.00 | 4 | 140.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 |
| | Coupon Bond - Long, 80GSM | 20 | rms. | 220.00 | 4,400.00 | 5 | 1,100.00 | 5 | 1,100.00 | 5 | 1,100.00 | 5 | 1,100.00 |
| | Coupon Bond - Short, 80 GSM | 15 | rms. | 200.00 | 3,000.00 | 5 | 1,000.00 | 3 | 600.00 | 2 | 400.00 | 5 | 1,000.00 |
| | DTR (SOFT) | 100 | pcs. | 0.25 | 25.00 | 100 | 25.00 | | - | | - | | - |
| | Flash Drive 8gig | 2 | pcs. | 600.00 | 1,200.00 | 2 | 1,200.00 | | - | | - | | - |
| | Folder Long (Green) w/o metal Tab | 40 | pcs. | 10.00 | 400.00 | 20 | 200.00 | 20 | 200.00 | | - | | - |
| | Mailing Envelop - long | 100 | pcs. | 0.50 | 50.00 | 25 | 12.50 | 25 | 12.50 | 25 | 12.50 | 25 | 12.50 |
| | Masking Tape 1" | 4 | rolls | 30.00 | 120.00 | 1 | 30.00 | 1 | 30.00 | 1 | 30.00 | 1 | 30.00 |
| | Mechanical Pencil | 1 | pcs. | 200.00 | 200.00 | 1 | 200.00 | | - | | - | | - |
| | Mechanical Pencil (Refill 0.5mm) | 1 | box | 100.00 | 100.00 | 1 | 100.00 | | - | | - | | - |
| | Packing Tape 2" | 2 | rolls | 40.00 | 80.00 | 1 | 40.00 | 1 | 40.00 | | - | | - |
| | Sign Pen (Mygel) | 24 | pcs. | 45.00 | 1,080.00 | 12 | 540.00 | | - | 12 | 540.00 | | - |
| | Pencil No. 2 | 6 | boxes | 60.00 | 360.00 | 3 | 180.00 | | - | 3 | 180.00 | | - |
| | Pencil Sharpener (HD) | 1 | pc | 300.00 | 300.00 | 1 | 300.00 | | - | | - | | - |
| | Pentel Pen Black (broad) | 4 | pcs. | 35.00 | 140.00 | 2 | 70.00 | | - | 2 | 70.00 | | - |
| | Photo Paper 20's | 3 | packs | 75.00 | 225.00 | 1 | 75.00 | 1 | 75.00 | 1 | 75.00 | | - |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|----------------------------------|----------------|---------|-----------|------------------|----------------------------------|------------------|---------|-----------------|---------|-----------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Scotch Tape 1" | 3 | rolls | 15.00 | 45.00 | 1 | 15.00 | 1 | 15.00 | 1 | 15.00 | | - |
| | Staple Wire #35 | 3 | boxes | 35.00 | 105.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 | | - |
| | Sticker Pad-long | 40 | pcs. | 6.00 | 240.00 | 20 | 120.00 | 10 | 60.00 | 10 | 60.00 | | - |
| | White Board Marker (Black) | 4 | pcs. | 50.00 | 200.00 | 2 | 100.00 | | - | 1 | 50.00 | 1 | 50.00 |
| | Toner - MFC-7360 | 2 | cart | 1,500.00 | 3,000.00 | 1 | 1,500.00 | | - | 1 | 1,500.00 | | - |
| | Dishwashing Liquid big | 2 | pcs. | 100.00 | 200.00 | 1 | 100.00 | | - | 1 | 100.00 | | - |
| | Air Freshner | 4 | pcs. | 300.00 | 1,200.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 |
| | Glass Cleaner | 2 | pcs. | 150.00 | 300.00 | 1 | 150.00 | | - | 1 | 150.00 | | - |
| | Tissue 12's | 6 | packs | 120.00 | 720.00 | 2 | 240.00 | 2 | 240.00 | 1 | 120.00 | 1 | 120.00 |
| | Alcohol | 4 | bottles | 70.00 | 280.00 | 1 | 70.00 | 1 | 70.00 | 1 | 70.00 | 1 | 70.00 |
| | Doormat (Plastic) | 4 | pcs. | 100.00 | 400.00 | 2 | 200.00 | 2 | 200.00 | | - | | - |
| | Mop | 2 | pcs. | 120.00 | 240.00 | 1 | 120.00 | 1 | 120.00 | | - | | - |
| | Trashcan | 4 | pcs. | 120.00 | 480.00 | 2 | 240.00 | 2 | 240.00 | | - | | - |
| | Furniture Polish (330ml)PLEDGE | 3 | bottles | 300.00 | 900.00 | 1 | 300.00 | 1 | 300.00 | 1 | 300.00 | | - |
| | dust pan | 2 | pcs. | 50.00 | 100.00 | 1 | 50.00 | 1 | 50.00 | | - | | - |
| | external drive (1 tera bite) | 1 | pc | 4,000.00 | 4,000.00 | 1 | 4,000.00 | | | | - | | - |
| | plastic cover | 1 | roll | 500.00 | 500.00 | 1 | 500.00 | | | | - | | - |
| | computer mouse | 3 | pcs. | 250.00 | 750.00 | 2 | 500.00 | 1 | 250.00 | | - | | - |
| | magazine box (big double) | 5 | pcs. | 150.00 | 750.00 | 3 | 450 | 2 | 300.00 | | - | | - |
| | laminating plastic (70mmx100mm) | 4 | box | 200.00 | 800.00 | 4 | 800.00 | | | | - | | - |
| | soft broom | 2 | pcs. | 150.00 | 300.00 | 1 | 150.00 | 1 | 150.00 | | - | | - |
| | TOTAL | | | | 35,470.00 | | 20,137.50 | | 6,142.50 | | 6,362.50 | | 2,827.50 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. KRUEL JD. DACUMOS

Municipal Vice Mayor/ Presiding officer

| Plan Control No. | | | | Planned Amount | | | Page ____ of ____ pages | | | | | | |
|--|---------------|----------------|-----|----------------|------------------|----------------------------------|-------------------------|---------|--------|---------|--------|---------|---|
| Department/Office: PHILIPPINE NATIONAL POLICE | | | | Regular | Contingency | Total | Date Submitted: | | | | | | |
| Item No | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount | |
| | Ballpen Black | 6 | box | 60.00 | 360.00 | 2 | 120.00 | 2 | 120.00 | 2 | 120.00 | | - |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|---|-------------------|---------|-----------|------------------|----------------------------------|-----------------|---------|-----------------|---------|-----------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Correction Tape | 4 | box | 30.00 | 120.00 | 1 | 30.00 | 1 | 30.00 | 1 | 30.00 | 1 | 30.00 |
| | Bond Paper A4, Subs 20 | 100 | rms. | 145.00 | 14,500.00 | 25 | 3,625.00 | 25 | 3,625.00 | 25 | 3,625.00 | 25 | 3,625.00 |
| | Bond Paper Short, Subs 20 | 10 | rms. | 120.00 | 1,200.00 | 3 | 360.00 | 2 | 240.00 | 2 | 240.00 | 3 | 360.00 |
| | Bond Paper Long, Subs 20 | 20 | pcs. | 142.00 | 2,840.00 | 5 | 710.00 | 5 | 710.00 | 5 | 710.00 | 5 | 710.00 |
| | Folder Long (White) | 200 | pcs. | 4.00 | 800.00 | 50 | 200.00 | 50 | 200.00 | 50 | 200.00 | 50 | 200.00 |
| | Glue Big (130ml) | 4 | pcs. | 50.00 | 200.00 | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 |
| | Paper Fastener (Plastic) | 12 | box | 25.00 | 300.00 | 3 | 75.00 | 3 | 75.00 | 3 | 75.00 | 3 | 75.00 |
| | White Board Marker | 4 | pcs. | 35.00 | 140.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 | 1 | 35.00 |
| | Scissor Big | 3 | pcs. | 110.00 | 330.00 | 1 | 110.00 | 1 | 110.00 | 1 | 110.00 | | - |
| | Scotch Tape | 4 | rolls | 15.00 | 60.00 | 1 | 15.00 | 1 | 15.00 | 1 | 15.00 | 1 | 15.00 |
| | Stamp pad Black | 1 | pc. | 150.00 | 150.00 | 1 | 150.00 | | | | - | | - |
| | computer Refill Ink (100ml) Black | 4 | bottles | 85.00 | 340.00 | 1 | 85.00 | 1 | 85.00 | 1 | 85.00 | 1 | 85.00 |
| | computer Refill Ink (100ml) Cyan | 2 | bottles | 85.00 | 170.00 | 1 | 85.00 | | | | | 1 | 85.00 |
| | computer Refill Ink (100ml) Yellow | 2 | bottles | 85.00 | 170.00 | 1 | 85.00 | | - | | - | 1 | 85.00 |
| | computer Refill Ink (100ml) Magenta | 2 | bottles | 85.00 | 170.00 | 1 | 85.00 | | - | | - | 1 | 85.00 |
| | Flash Drive 8 GB | 3 | pcs. | 350.00 | 1,050.00 | 1 | 350.00 | | | 1 | 350.00 | 1 | 350.00 |
| | Epson Ink Black | 12 | pcs. | 300.00 | 3,600.00 | 3 | 900.00 | 3 | 900.00 | 3 | 900.00 | 3 | 900.00 |
| | Epson Ink colored (1set, Red, blue, Yellow) | 6 | set | 900.00 | 5,400.00 | 2 | 1,800.00 | 1 | 900.00 | 2 | 1,800.00 | 1 | 900.00 |
| | Mop with handle | 1 | pc | 120.00 | 120.00 | 1 | 120.00 | | - | | - | | - |
| | Muriatic Acid | 4 | bottles | 50.00 | 200.00 | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 |
| | TOTAL | | | | 32,220.00 | | 9,040.00 | | 7,145.00 | | 8,395.00 | | 7,640.00 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. PSI JOHN YARCIA RICOMANO
Office-in-Charge

| Plan Control No. | | | | Planned Amount | | | | Page ____ of ____ pages | | | | | |
|--|--------------------------|-------------------|------|----------------|------------------|----------------------------------|--------|-------------------------|--------|---------|--------|---------|--------|
| Department/Office: NUTRITION OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (ordinary) | 2 | box | 60.00 | 120.00 | 2 | 120.00 | | | 1 | 60.00 | | - |
| | Correction Tape | 12 | pcs. | 35.00 | 420.00 | 12 | 420.00 | | | | | | |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|---|-------------------|---------|-----------|------------------|----------------------------------|------------------|---------|---------------|---------|-----------------|---------|---------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | Cartolina | 20 | pcs. | 6.00 | 120.00 | 20 | 120.00 | | | | - | | - |
| | Coupon Bond - Long, Subs 20 | 6 | rms. | 165.00 | 990.00 | 2 | 330.00 | 1 | 165.00 | 1 | 165.00 | 2 | 330.00 |
| | Coupon Bond - Short, Subs 20 | 4 | rms. | 150.00 | 600.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 | 1 | 150.00 |
| | Folder Long (White) | 12 | pcs. | 4.00 | 48.00 | 12 | 48.00 | | | | - | | - |
| | Folder Long (White) with metal and plastic jack | 12 | pcs. | 30.00 | 360.00 | 12 | 360.00 | | | | | | |
| | Glue-elmers (130ml) | 10 | pcs. | 50.00 | 500.00 | 10 | 500.00 | | | | | | |
| | Scotch tape | 12 | pcs. | 15.00 | 180.00 | 12 | 180.00 | | | | | | |
| | Manila Paper | 20 | pcs. | 4.00 | 80.00 | 20 | 80.00 | | | | | | |
| | Masking Tape 1" | 12 | pcs. | 30.00 | 360.00 | 12 | 360.00 | | | | | | |
| | Notebook Thick (use a diary) | 12 | pcs. | 45.00 | 540.00 | 12 | 540.00 | | - | | - | | - |
| | Packing Tape 2" | 12 | pcs. | 40.00 | 480.00 | 12 | 480.00 | | | | - | | - |
| | Paper Fastener | 1 | box | 25.00 | 25.00 | 1 | 25.00 | | - | | | | - |
| | Pencil No. 2 | 2 | boxes | 60.00 | 120.00 | 1 | 60.00 | | - | 1 | 60.00 | | - |
| | Pentel Pen Black (broad) | 12 | pcs. | 35.00 | 420.00 | 12 | 420.00 | | - | | | | - |
| | Push pin | 1 | box | 25.00 | 25.00 | 1 | 25.00 | | | | | | - |
| | Pentel Pen Refill Ink | 1 | box | 60.00 | 60.00 | 1 | 60.00 | | | | | | - |
| | computer Ink 100ml (Black) | 8 | bottles | 85.00 | 680.00 | 2 | 170.00 | 2 | 170.00 | 2 | 170.00 | 2 | 170.00 |
| | computer Ink 100ml (Cyan) | 6 | bottles | 85.00 | 510.00 | 3 | 255.00 | | | 3 | 255.00 | | - |
| | computer Ink 100ml (Magenta) | 6 | bottles | 85.00 | 510.00 | 3 | 255.00 | | - | 3 | 255.00 | | - |
| | computer Ink 100ml (Yellow) | 6 | bottles | 85.00 | 510.00 | 3 | 255.00 | | - | 3 | 255.00 | | - |
| | Sign Pen Technopoint V7 (Black) | 2 | pcs. | 90.00 | 180.00 | 2 | 180.00 | | - | | | | - |
| | Stapler #35 | 1 | pc. | 300.00 | 300.00 | 1 | 300.00 | | | | | | - |
| | Staple Wire #35 | 1 | box | 35.00 | 35.00 | 1 | 35.00 | | - | | | | - |
| | Scissor HD | 1 | pc | 110.00 | 110.00 | 1 | 110.00 | | | | | | - |
| | White Board Marker (black) | 12 | pcs. | 50.00 | 600.00 | 12 | 600.00 | | | | | | - |
| | White Board Marker Refill Ink (black) | 1 | box | 125.00 | 125.00 | 1 | 125.00 | | | | - | | - |
| | Canon Cartridge 810 Black | 4 | cart. | 900.00 | 3,600.00 | 2 | 1,800.00 | | | 2 | 1,800.00 | | - |
| | Canon Cartridge 811colored | 4 | cart. | 900.00 | 3,600.00 | 2 | 1,800.00 | | | 2 | 1,800.00 | | - |
| | Flash Drive 8GB | 2 | pcs. | 300.00 | 600.00 | 2 | 600.00 | | | | | | - |
| | yellow Pad | 10 | pads | 35.00 | 350.00 | 10 | 350.00 | | | | - | | - |
| | Envelop Bag Long | 11 | bag | 200.00 | 2,200.00 | 11 | 2,200.00 | | | | - | | - |
| | Air Freshener | 1 | pc. | 100.00 | 100.00 | 1 | 100.00 | | | | - | | - |
| | TOTAL | | | | 19,458.00 | | 13,413.00 | | 485.00 | | 4,970.00 | | 650.00 |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|--------|--------|--------|
| | | | | | 1st Qt | 2nd Qt | 3rd Qt | 4th Qt |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

SGD. DR. TELESFORO A. RAGPA
MHO/ Municipal Nutrition Action Officer

| Plan Control No. | | | | Planned Amount | | | | Page ____ of ____ pages | | | | | |
|---|-----------------------------------|-------------------|---------|----------------|------------------|----------------------------------|----------|-------------------------|--------|--------|--------|--------|--------|
| Department/Office: MUNICIPAL HEALTH OFFICE | | | | Regular | Contingency | Total | | Date Submitted: | | | | | |
| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
| | | | | | | 1st Qt | | 2nd Qt | | 3rd Qt | | 4th Qt | |
| | | | | | | Qty | Amount | Qty | Amount | Qty | Amount | Qty | Amount |
| | Ballpen Black (ordinary) | 3 | box | 60.00 | 180.00 | 2 | 120.00 | | | 1 | 60.00 | | - |
| | Brown Envelop long | 500 | pcs. | 1.75 | 875.00 | 125 | 218.75 | 125 | 218.75 | 125 | 218.75 | 125 | 218.75 |
| | Correction Tape (5mm x 10m) | 16 | pcs. | 35.00 | 560.00 | 10 | 350.00 | 2 | 70.00 | 2 | 70.00 | 2 | 70.00 |
| | Coupon Bond - Long, Subs 20 | 30 | rms. | 165.00 | 4,950.00 | 15 | 2,475.00 | 5 | 825.00 | 5 | 825.00 | 5 | 825.00 |
| | Coupon Bond - Short, Subs 20 | 30 | rms. | 150.00 | 4,500.00 | 15 | 2,250.00 | 5 | 750.00 | 5 | 750.00 | 5 | 750.00 |
| | double Sided Tape 1" | 10 | rolls | 40.00 | 400.00 | 5 | 200.00 | 2 | 80.00 | 2 | 80.00 | 1 | 40.00 |
| | DTR (soft) | 300 | pcs. | 0.25 | 75.00 | 75 | 18.75 | 75 | 18.75 | 75 | 18.75 | 75 | 18.75 |
| | Battery HD (AA) | 20 | pairs | 55.00 | 1,100.00 | 15 | 825.00 | 2 | 110.00 | 2 | 110.00 | 1 | 55.00 |
| | Folder Long (White) | 300 | pcs. | 4.00 | 1,200.00 | 75 | 300.00 | 75 | 300.00 | 75 | 300.00 | 75 | 300.00 |
| | Photo Paper 20's | 10 | pack | 29.00 | 290.00 | 10 | 290.00 | | | | | | |
| | Glue-elmers (130ml) | 2 | pcs. | 50.00 | 100.00 | 2 | 100.00 | | | | | | |
| | Mailing Envelop Long | 600 | pcs. | 0.50 | 300.00 | 300 | 150.00 | 200 | 100.00 | | | 100 | 50.00 |
| | Paper Clip small-coated | 2 | box | 10.00 | 20.00 | 1 | 10.00 | 1 | 10.00 | | | | |
| | Paper Fastener -Plastic | 5 | box | 25.00 | 125.00 | 3 | 75.00 | 2 | 50.00 | | | | - |
| | Pencil No. 1 | 3 | boxes | 60.00 | 180.00 | 2 | 120.00 | 1 | 60.00 | | | | - |
| | Pentel Pen Black (broad) | 10 | pcs. | 35.00 | 350.00 | 10 | 350.00 | | - | | | | - |
| | Record Book cloth bound 100 pages | 40 | pcs. | 60.00 | 2,400.00 | 20 | 1,200.00 | 10 | 60.00 | 10 | 600.00 | | - |
| | Scissor HD | 3 | pcs. | 110.00 | 330.00 | 3 | 330.00 | | | | | | - |
| | Scotch Tape 1" | 10 | rolls | 15.00 | 150.00 | 5 | 75.00 | 2 | 30.00 | 2 | 30.00 | 1 | 15.00 |
| | Battery HD (AAA) | 10 | pcs. | 35.00 | 350.00 | 6 | 210.00 | 2 | 70.00 | 2 | 70.00 | | |
| | computer Ink 100ml (Black) | 10 | bottles | 85.00 | 850.00 | 5 | 425.00 | 2 | 170.00 | 3 | 255.00 | | |
| | computer Ink 100ml (Cyan) | 10 | bottles | 85.00 | 850.00 | 5 | 425.00 | 2 | 170.00 | 3 | 255.00 | | - |
| | computer Ink 100ml (Magenta) | 10 | bottles | 85.00 | 850.00 | 5 | 425.00 | 2 | 170.00 | 3 | 255.00 | | |

| Item No. | DESCRIPTION | QUANTITY/ SIZE | | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | | | | | |
|----------|--|-------------------|---------|-----------|-------------------|----------------------------------|-------------------|---------|------------------|---------|-----------------|---------|-----------------|
| | | | | | | 1st Qrt | | 2nd Qrt | | 3rd Qrt | | 4th Qrt | |
| | computer Ink 100ml (Yellow) | 10 | bottles | 85.00 | 850.00 | 5 | 425.00 | 2 | 170.00 | 3 | 255.00 | | - |
| | Canon Cartridge 810 Black | 1 | cart. | 900.00 | 900.00 | 1 | 900.00 | | | | | | - |
| | Canon Cartridge 811colored | 1 | cart. | 900.00 | 900.00 | 1 | 900.00 | | | | | | - |
| | Stapler #35 | 1 | pc. | 300.00 | 300.00 | 1 | 300.00 | | | | | | |
| | HPInk #60 black | 5 | pcs. | 800.00 | 4,000.00 | 2 | 1,600.00 | 1 | 800.00 | 2 | 1,600.00 | | - |
| | HPInk #60 colored | 5 | pcs. | 900.00 | 4,500.00 | 2 | 1,800.00 | 1 | 900.00 | 1 | 900.00 | 1 | 900.00 |
| | HPInk #22 colored | 5 | pcs. | 800.00 | 4,000.00 | 2 | 1,600.00 | 1 | 800.00 | 1 | 800.00 | 1 | 800.00 |
| | HPInk #21 black | 5 | pcs. | 800.00 | 4,000.00 | 2 | 1,600.00 | 1 | 800.00 | 1 | 800.00 | 1 | 800.00 |
| | Pentel Pen Refill Ink | 1 | bot. | 60.00 | 60.00 | 1 | 60.00 | | | | | | |
| | Plastic Cover | 2 | rolls | 650.00 | 1,300.00 | 1 | 650.00 | | | 1 | 650.00 | | |
| | Cartolina Assorted | 60 | pcs. | 3.00 | 180.00 | 50 | 150.00 | 10 | 30.00 | | | | - |
| | Lesson Plan Book 80 leaves (210mmx276mm) | 40 | pcs. | 50.00 | 2,000.00 | 20 | 1,000.00 | 10 | 500.00 | 10 | 500.00 | | - |
| | Tissue Paper | 5 | packs | 20.00 | 100.00 | 3 | 60.00 | 2 | 40.00 | | - | | - |
| | Highlighter Pen (yellow) | 9 | pcs. | 15.00 | 135.00 | 9 | 135.00 | | | | | | |
| | Toilet Bowl Cleaner | 4 | pcs. | 100.00 | 400.00 | 2 | 200.00 | | | 2 | 200.00 | | |
| | Wall Clock | 3 | pcs. | 350.00 | 1,050.00 | 3 | 1,050.00 | | | | | | |
| | Air Freshener | 8 | pcs. | 100.00 | 800.00 | 2 | 200.00 | 2 | 200.00 | 2 | 200.00 | 2 | 200.00 |
| | Sticker (Cartolina Size) | 20 | pcs. | 18.00 | 360.00 | 10 | 180.00 | | | 10 | 180.00 | | |
| | Soft Broom | 3 | pcs. | 150.00 | 450.00 | 3 | 450.00 | | | | | | |
| | Digital Camera Nilkon D5300 | 1 | pc. | 25,000.00 | 25,000.00 | 1 | 25,000.00 | | | | | | |
| | Desk top Computer | 1 | unit | 17,000.00 | 17,000.00 | 1 | 17,000.00 | | | | | | |
| | Printer Canon | 1 | unit | 3,000.00 | 3,000.00 | 1 | 3,000.00 | | | | | | |
| | Aircon 3/4 horse power | 1 | unit | 20,000.00 | 20,000.00 | 1 | 20,000.00 | | | | | | |
| | Aircon 1 horse power | 1 | unit | 27,000.00 | 27,000.00 | 1 | 27,000.00 | | | | | | |
| | Stand Fan 16" | 2 | unit | 1,500.00 | 3,000.00 | 2 | 3,000.00 | | | | | | |
| | conference Table | 1 | unit | 12,000.00 | 12,000.00 | | | 1 | 12,000.00 | | | | |
| | Led flourecent Tube | 8 | pcs. | 250.00 | 2,000.00 | 8 | 2,000.00 | | | | | | |
| | Office Table | 1 | unit | 6,000.00 | 6,000.00 | 1 | 6,000.00 | | | | | | |
| | Aluminun Screen Door | 1 | unit | 2,200.00 | 2,200.00 | 1 | 2,200.00 | | | | - | | - |
| | TOTAL | | | | 164,470.00 | | 129,402.50 | | 19,502.50 | | 9,982.50 | | 5,042.50 |

NOTE: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP.

SUBMITTED BY:

| Item No. | DESCRIPTION | QUANTITY/ SIZE | UNIT COST | ESTIMATED BUDGET | SCHEDULE/MILESTONE OF ACTIVITIES | | | |
|----------|-------------|-------------------|-----------|------------------|----------------------------------|--------|--------|--------|
| | | | | | 1st Qt | 2nd Qt | 3rd Qt | 4th Qt |

SGD. DR. TELESFORO A. RAGPA
Municipal Health Officer

6
6
210
420
200
220
4

